



AN EQUAL OPPORTUNITY EMPLOYER

EMPLOYMENT APPLICATION

Apply Online at www.cpicorp.com or fill out and submit this application

Please Print Using Black or Blue Ink

INFORMATION

Name _____ Today's Date _____

Full address: street, city, county, state, zip _____

E-Mail address _____ Phone with area code (____) _____

In case of emergency, notify _____ Phone (____) _____

Relationship to person named above _____ Are you at least 18 years old? Yes No

Have you ever been convicted of, pled guilty or no contest to a felony or misdemeanor other than a minor traffic offense? If you have, please explain _____ Yes No

(Conviction of a felony or misdemeanor will not automatically disqualify an applicant for employment.)

POSITION

Position Desired _____ Available Start Date _____

Salary Desired _____ Type of work desired Full Time Part Time

Availability:

Days of week	S	M	T	W	Th	F	S
From:							
To:							

How did you find out about CPI? Walk-in Employee Referral (Name) _____

Job Fair School Recruit Internet Employment Agency College Intern Other _____

Rehire Information Only:

Have you ever worked for CPI before? Yes No If yes, where? _____

Previous employment with CPI from (beginning date and ending date) _____

EDUCATION

Location

Major(s)

Degree(s)

High School _____

University _____

Other training _____

PRESENT OR LAST EMPLOYER

Name of present or last employer _____ Phone (____) _____
Employer's address _____
Starting date _____ Leaving date _____ Starting pay _____ Final pay _____
Reason for leaving _____
May we contact this employer? Yes No Your job title _____
Your supervisor _____ Supervisor's job title _____
Brief description of work you performed _____

PREVIOUS EMPLOYMENT

Name of present or last employer _____ Phone (____) _____
Employer's address _____
Starting date _____ Leaving date _____ Starting pay _____ Final pay _____
Reason for leaving _____
May we contact this employer? Yes No Your job title _____
Your supervisor _____ Supervisor's job title _____
Brief description of work you performed _____

PREVIOUS EMPLOYMENT

Name of present or last employer _____ Phone (____) _____
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May we contact this employer? Yes No Your job title _____
Your supervisor _____ Supervisor's job title _____
Brief description of work you performed _____

ACKNOWLEDGEMENT (PLEASE READ CAREFULLY)

I hereby certify the information in this application is correct and complete to the best of my knowledge. I understand that falsification or omission of material information may be reason for an offer of employment by CPI Corp. to be immediately withdrawn. If I am already employed by CPI, falsification or omission of material information in this application may be considered sufficient cause for immediate termination. I authorize CPI to investigate the statements in this application. I understand that an investigative consumer report may be made in accordance with the Fair Credit Reporting Act. I also authorize previous employers, personal references named, or other persons to whom CPI may refer, to provide CPI information regarding my employment history, scholastic standing, or other matters pertaining to my qualifications for employment with CPI. I release CPI and any person, company, or institution that provides CPI information from any and all liability for any damage that may result from the investigation or the use of disclosure of such information. If CPI Corp. asks me to complete an assessment for employment, permission is hereby granted, by the signature below, to release my assessment report to CPI Corp.

I hereby acknowledge that any employment I am offered will not be for a specific period of time, that I may resign at any time and that CPI may terminate my employment at any time with or without cause, that assurances of continued employment whether written, oral, or by conduct, shall not be interpreted as changing the "at will" nature of my employment relationship with CPI. **I understand that CPI hires seasonal personnel during the months of August through December to accommodate an increased volume in business. If my start date falls during these months, I am considered a seasonal employee and will be terminated not later than the end of December as dictated by sales volume.**

Signature of applicant _____ Today's date _____

MUST BE COMPLETED BY HIRING MANAGER

Employee _____ Start Date ___/___/___ Salary _____ Hired By _____
signature signature - name & title

JOB CLASSIFICATION (FIELD)

- Associate
 Key Associate
 Assistant Manager
 Studio Manager

District _____ Studio _____

STATUS

- Part Time Hourly
 Full Time Hourly
 Seasonal Hourly

JOB CLASSIFICATION (HOME OFFICE) STATUS

Job Title _____
Department _____
Reports to _____

- Part Time Hourly
 Full Time Hourly
 Seasonal Hourly
 Salaried
 Intern